

MEETING MINUTES FULL BOARD

Draft

TUESDAY, DECEMBER 09, 2025

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY S. SLATON)	<input checked="" type="checkbox"/> M. IKLE
	<input type="checkbox"/> OPEN SEAT (VACATED BY M. KOZAK)	<input type="checkbox"/> C. NAGY
	<input type="checkbox"/> OPEN SEAT (VACATED BY J. PFEFFER)	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> S. VANDEMERGEL
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> A. YURKANIN
MEMBER(S) ABSENT:	P. BRIDGE, C. NAGY	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** **AGENDA DATED DECEMBER 09, 2025**

- ☒ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
- ☐ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**
MOVED BY: S. Vandemergel / SECONDED BY: L. Berry-Bobovski
- ☒ **MOTION PASSED 7 / 0**
- ☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☒ **None.** ☐

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED NOVEMBER 25, 2025**

- ☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED, AND WAIVE THE READING THEREOF.**
- ☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**
MOVED BY: A. Yurkanin / SECONDED BY: S. Vandemergel
- ☒ **MOTION PASSED 7 / 0**
- ☐ **MOTION FAILED**

6. BOARD ADMINISTRATION: ☐ None ☒ **Item(s) Noted Below**

a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below:

b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below

- LCCMHA 2025 Holiday Party: Tuesday, December 17, 2025, 3:30 pm to 5 pm in the Board room at 622 East Grand River, Howell, MI.

c) 2026 BOARD OFFICERS - NOMINATING COMMITTEE RECOMMENDATIONS

Discussion was held. The 2026 Board Officers Nominating Committee, Chaired by S. Vandemergel, recommended the reappointment of R. Garber, Board Chair, and M. Serio, Vice Chair & Ways and Means Committee Chair. A. Yurkanin was nominated as Board Secretary.

Moved BY: S. Vandemergel/ SECONDED BY: L. Berry-Bobovski

Motion to approve the Nominating Committee's recommendations for 2026 LCCMHA Board Officers, which are as follows:

- Board Chair: Roxanne Garber
- Vice Chair & Ways and Means Committee Chair: M. Serio
- Secretary: A. Yurkanin

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

a.) Delegated Contract December 2025 Report / Informational

b) Wait List Update / Informational

c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) MERS DB COLA / INFORMATIONAL

Discussion was held. The Board discussed information provided from MERS on a MERS DB 1% or 2% COLA for LCCMHA Retirees.

Moved BY: M. Ikle/ SECONDED BY: NO SECOND MOTION

Motion to approve a MERS DB 2% COLA from MERS DB retirees: which requires a lump sum payment of \$332,796.00. Effective 01/01/2026.

☐ **MOTION PASSED**

☒ **MOTION FAILED (NO SECOND MOTION)**

Moved BY: M. Serio/ SECONDED BY: S. Vandemergel

Motion to approve a MERS DB 1% COLA from MERS DB retirees: which requires a lump sum payment of \$166,476.00. Effective 01/01/2026.

☐ **MOTION PASSED 0 / 0**

☒ **MOTION FAILED 3 / 4 (M. IKLE, R. GARBER, M. PIZZIMENTI, AND A. YURKANIN – NAY)**

Moved BY: M. Ikle/ SECONDED BY: M. Pizzimenti

Motion to approve a MERS DB 2% COLA from MERS DB retirees: which requires a lump sum payment of \$332,796.00. Effective 01/01/2026.

☒ **MOTION PASSED 4 / 3 (S. VANDEMERGEL, L. BERRY-BOBOVSKI, A. YURKANIN - NAY)**

☐ **MOTION FAILED**

b) EXECUTIVE DIRECTOR REGIONAL AND LOCAL POLICY SUMMARY / INFORMATIONAL

c) CMHPSM REVISED POLICY: 494 ASSESSMENT AND REASSESSMENT

Discussion was held.

Moved by: M. Serio / Seconded by: M. Pizzimenti

Motion to approve revised CMHPSM Policy #494: Assessment and Reassessment. Effective once Regionally approved.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

d) LCCMHA REVISED POLICY: 322 EMPLOYEE INCIDENT: INJURY / ACCIDENT (EIIA) REPORTING

Discussion was held.

Moved by: A. Yurkanin/ Seconded by: M. Ikle

Motion to approve LCCMHA Revised Policy 322: Employee Incident: Injury / Accident (EIIA) Reporting. Effective 12/10/2025.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

e) COMMUNITY CATALYSTS DEVELOPMENT COMPANY (CCDEVCO) RENEWAL FOR THE USE OF BETHEL SUITE, ROOM 6

Discussion was held.

Moved by: M. Serio / Seconded by: M. Pizzimenti

Motion to approve the Rental Agreement between the Community Catalysts Development Company and Livingston County Community Mental Health Authority for the use of Bethel Suites- Room 6 at rates, as presented. Effective 1/1/2026 to Ongoing.

☒ **MOTION PASSED 7 / 0**

☐ **MOTION FAILED**

10. CMHPSM (REGION 6): ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ **None** ☒ **Items Noted Below**

- Next Regional Board Meeting Date: 12/10/2025

11. CMHAM: ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☒ **None** ☐ **Items Noted Below:**

12. BOARD CORRESPONDENCE: ☒ **None** ☐ **Item(s) Noted Below**

13. NEW BUSINESS: ☒ **None** ☐ **Item(s) Noted Below**

14. OLD BUSINESS: ☒ **None** ☐ **Item(s) Noted Below**

a) Parking Lot Items:

15. CALL TO THE PUBLIC: ☒ **No Response** ☐

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:05 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Roxanne Garber
BOARD CHAIR

Date